

**RESOLUTION NO. 2967**

**A RESOLUTION AMENDING THE CITY OF MUSKOGEE, OKLAHOMA MUNICIPAL BUDGET FOR FISCAL YEAR 2023-2024; PROVIDING FOR THE TRANSFER OF EXCESS GENERAL FUND REVENUE FROM FISCAL YEAR 2022-2023 INTO A STABILIZATION ACCOUNT AND SPECIAL PROJECT FUND IN ACCORDANCE WITH CITY CODE 2-552; PROVIDING FOR THE TRANSFER OF FUNDS FROM SPECIAL PROJECTS FUND TO CIVIC CENTER ENTERPRISE FUND; PROVIDING TRANSFER AUTHORITY.**

**WHEREAS**, the City also has, through cost saving measures and fiscal responsibility implemented in Fiscal Year 2022-2023, an unexpended balance in the General Fund in the amount of \$4,959,541.63, which has been carried over in accordance with Section 17-211(A) of the Municipal Budget Act, but as of yet, has not been appropriated;

**WHEREAS**, the City finds that said unexpended balance should be appropriated in accordance with City Code 2-552, which states if stabilization fund is at or above twenty percent, that we increase fund by one percent and remaining balance will be placed into a Special Projects Fund created by Resolution No. 2742;

**WHEREAS**, the City will transfer \$62,271.89 to the Civic Center Enterprise Fund for operations;

**WHEREAS**, Exhibits A, B, C, D, E, and F attached hereto are intended to be demonstrative of the action contemplated by this Resolution.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSKOGEE, OKLAHOMA AS FOLLOWS:**

**SECTION 1 - TRANSFER FROM EXCESS CARRYOVER FROM GENERAL FUND:** The City Council of the City of Muskogee does hereby amend its FY 2023-2024 Budget to incorporate a carryover balance from the FY 2022-2023 General Fund in the amount of \$4,959,541.63. In accordance with City Code 2-552, 1% shall be added once 20% is achieved into the Stabilization account, as evidence by **Exhibit A and B**, and remaining balance shall be placed into a Special Projects Fund created by Resolution No. 2742, as evidenced by **Exhibit C** and appropriated herein in accordance with **Exhibit D**;


**SECTION 2 – TRANSFER FROM SPECIAL PROJECTS FUND TO CIVIC CENTER ENTERPRISE FUND:** The City Council of the City of Muskogee does hereby authorize the transfer of \$62,271.89 from the Special Projects Fund account to the Civic Center Enterprise account to assist in the costs of operations, as evidence by **Exhibit E and F**.

**SECTION 5 – TRANSFER AUTHORIZATION:** The City Council does hereby authorize the City Manager to transfer any unexpended and unencumbered appropriations, at any time throughout FY 2023-2024, from one line item to another, one object category to another within a department, or one department to another within a fund, without further approval by the City Council.

**ADOPTED AND APPROVED,** by the City Council of Muskogee this 11th day of December 2023.

  
MARLON J. COLEMAN, MAYOR

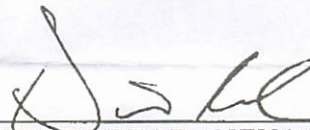
ATTEST:

  
TAMMY L. PRACY, CITY CLERK  
(seal)

APPROVED as to form and legality this 11th day of December, 2023.

  
KATRINA BODENHAMER, CITY ATTORNEY

APPROVED FOR FUNDING:

  
DENNIS READ, CITY TREASURER



**BUDGET AMENDMENT FORM EXHIBIT A**

*Fund:* GENERAL  
*Amendment #:* 1  
*Fiscal Year:* 2024

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Appropriations</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
	Transfer to Stabilization		\$910,272.99		

Totals: \$0.00 \$910,272.99 \$ - \$ -

*Date approved by City Manager & Signature*

Date

\_\_\_\_\_

*Date approved by Governing Body & Signature*

Date

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**BUDGET AMENDMENT FORM EXHIBIT C**

*Fund:* GENERAL  
*Amendment #:* 1  
*Fiscal Year:* 2024

<u>Description</u>	<u>Estimated Revenue</u>		<u>Estimated Expenditures</u>	
	<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
Transfer to Special Projects			\$4,049,268.64	

Totals: \$0.00 \$ - \$4,049,268.64 \$ -

*Date approved by City Manager & Signature* \_\_\_\_\_ *Date* \_\_\_\_\_  
*Date approved by Governing Body & Signature* \_\_\_\_\_ *Date* \_\_\_\_\_



**BUDGET AMENDMENT FORM EXHIBIT D**

*Fund:* **SPECIAL PROJECT**  
*Amendment #:* **1**  
*Fiscal Year:* **2024**

	<u>Description</u>	<u>Estimated Revenue</u>		<u>Estimated Expenditures</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
215-0000-391.91-00	Transfer from General Fund	\$4,049,268.64			
215-1520-413.46-25	Civic Center Chillers			\$ 350,000.00	
215-1010-411.39-90	ODOT Project			\$ 1,000,000.00	
215-1510-413.62-14	Housing Incentives			\$ 925,000.00	
215-1510-413.62-13	SW Zone Incentives			\$ 125,000.00	
215-1010-411.11-00	Employee Stipend			\$ 384,150.00	
215-7510-451.64-50	Parks/ Hatbox Equipment			\$ 50,000.00	
215-1520-413.46-25	Roofs			\$ 550,000.00	
215-2010-413.64-65	City Clerk - Software			\$ 5,000.00	
215-1520-413.46-25	Facilities			\$ 402,846.75	
215-7510-451.61-00	Swim & Fitness Remodel			\$ 150,000.00	
215-7510-451.64-50	Civitan/Gulick/Hatbox/Elliot Parks			\$ 45,000.00	
215-1010-411.90-30	Civic Center Operations			\$ 62,271.89	
<b>Totals:</b>		<u>\$4,049,268.64</u>	<u>\$ -</u>	<u>\$ 4,049,268.64</u>	<u>\$ -</u>

*Date approved by City Manager & Signature*

*Date* \_\_\_\_\_

*Date approved by Governing Body & Signature*

*Date* \_\_\_\_\_



**BUDGET AMENDMENT FORM EXHIBIT E**

*Fund:* **SPECIAL PROJECTS**  
*Amendment #:* **1**  
*Fiscal Year:* **2024**

<u>Account #</u>	<u>Account Name</u>	<u>Estimated Revenue</u>		<u>Expenditures</u>	
		<u>Increase</u>	<u>Decrease</u>	<u>Increase</u>	<u>Decrease</u>
	Transfer to Civic Center			\$62,271.89	

Totals: \$0.00 \$0.00 \$62,272 \$ -

*Date approved by City Manager & Signature*

Date

\_\_\_\_\_

*Date approved by Governing Body & Signature*

Date

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